



Employment Opportunity

Personal Support Worker

Location: Hesperus Village

Full-Time (35 hours/week)

Flexible work hours may include some evenings and weekends

North York Seniors Centre provides programs and services to promote the physical, emotional and social well being of adults 55+ living in our diverse community.

This position reports to the Program Supervisor and is part of an integrated model of care with assisted living and adult day programming.

Responsibilities:

- Assist clients with activities of daily living
- Assist clients to participate in therapeutic programs
- Set up and clean-up of program areas and lunch room as well as assist with meal service
- Complete inventory of program supplies and food items as required
- Assist clients with activities of daily living and escort clients using transportation services, as required
- Participate in continuous quality improvement processes and assist team with research and development of best practices
- Promote and maintain a high standard of customer service that is client focused
- Take all necessary precautions to ensure the health and safety of themselves, clients, staff, volunteers and students

Qualifications/ Skills:

Education: Personal Support Worker Certificate from a school registered with the Ministry of Training, Colleges and Universities

Experience: At least one year of experience in a community setting, preferably with older adults

Other:

- Own vehicle with valid driver's license
- Current Vulnerable Sector Screening Check
- Current Food Handler's Certificate
- Strong communication and written skills
- Ability to speak English well; ability to speak a second language an asset
- Physically able to support clients during transfers
- Physically able to assist with set up of program areas including moving furniture and supplies
- Certified in First Aid and CPR

Please submit your resume by **December 17 2018:**

Mail

North York Seniors Centre,

Human Resource Department

21 Hendon Avenue, Toronto, ON M2M 4G8

Fax:

416 733.1858

E Mail:

hiring@nyseniors.org

No phone calls, please.

North York Seniors Centre is an equal opportunity employer. Thank you to all who express interest in this position. Only those candidates selected for an interview will be contacted.

Posting Date: December 3, 2018