



## WoodGreen Community Services *Job Posting*

### Our Vision:

A Toronto where everyone has the opportunity to thrive

## *Tutor* **Competition #2019-087-HB**

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<b>Employment Type:</b>	Contract (September 3, 2019-June 26, 2020), Bargaining Unit
<b>Work Hours:</b>	13 hours/week, Monday-Thursday, 3:45pm-7:00pm, +additional hours as required
<b>Salary:</b>	J1 - \$27.68/hour
<b>Application Deadline:</b>	Open until filled. Resumes will be reviewed upon receipt.

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### **Who We Are**

A United Way Anchor Agency, WoodGreen combines significant scale and a proven track record with an entrepreneurial mindset, continuously seeking and developing innovative solutions to critical social needs.

Now in our 81<sup>st</sup> year, we are one of the largest social service agencies in Toronto, serving 37,000 people each year. We're a group of diverse individuals who value respect, excellence, compassion, integrity, and team work.

Visit [www.woodgreen.org](http://www.woodgreen.org) to learn more about who we are and what we do.

### **Program Overview – Homeward Bound**

Homeward Bound provides stable housing and a comprehensive strategy of employment training and childcare supports to 76 single parent, female-led families who have experienced homelessness. The goal of Homeward Bound is to support women successfully transitioning from shelters to independent, community living and from under-employment to sustainable employment. The development of desirable leadership qualities, broadening of life's outlook, promoting participation in community life while supporting parental and community stakeholder outcome involvement are all included in this objective and are some of the desired outcomes of this project.

### **What You Will Do**

- Provide individual and small group tutoring in math and reading levels up to grade 8.
- Implement instructional activities that contribute to a climate where students are actively engaged in meaningful learning experiences.
- Facilitate learning as a guide and coach to assist the student to become a successful, independent learner.
- Integrate effective study and learning strategies to maximize the student's potential for academic progress.
- Develop, integrate, and assess academic goals for each student.
- Develop additional lessons for student specific activities and assessment.
- Assist supervisor in providing ongoing communication to parents regarding their child's progress.
- Facilitate parent – teacher meetings and complete term progress notes.
- Collaborate with other tutors to enhance the instructional environment.
- Work with volunteer tutors to achieve student objectives.

### **What You Bring to the Team**

- Bachelor degree in Education AND valid Ontario teaching license (OCT certified or in progress).
- Minimum one (1) year experience teaching or tutoring high need students.
- Experience in teaching English literacy and mathematics.
- Experience teaching students with Individual Education Plans (IEPs) and an understanding of how they are developed and how to integrate them in your teaching.

### **What Will Set You Apart**

- Demonstrated ability to quickly establish rapport and communicate well with students.
- Knowledge of Toronto school systems and the Ontario school curriculum.
- Demonstrated strong work ethic to achieve academic goals.
- Effective multi-tasking and time management skills.
- Strong oral and written communication skills.
- Ability to work independently with little direct supervision, yet work well as part of a team.
- Punctual and reliable.
- Sensitive to needs of marginalized populations.

### **Why You'll Want to Work With Us**

At WoodGreen you will be part of an amazing team that does amazing things for our community.

We offer:

- ✓ Competitive salary/excellent benefits for full-time, contract (1 year+), and PSW employees
- ✓ Ongoing training and opportunities for career advancement within the organization
- ✓ Formal staff recognition and appreciation programs
- ✓ Access to group discount programs and purchases

### **To Apply**

Submit your resume and cover letter, **quoting the competition # in the subject line**, as follows:

<b>WoodGreen employees ONLY to:</b>	hrjobs@woodgreen.org
<b>External applicants to:</b>	akling@woodgreen.org, Attn: Alanna Kling

***WoodGreen is an equal opportunity employer. We are committed to providing an inclusive and barrier-free selection process and work environment. If contacted in relation to an employment opportunity, please advise our HR representative at [hrjobs@woodgreen.org](mailto:hrjobs@woodgreen.org) of the accommodation measures required. Information received relating to accommodation will be addressed confidentially.***